

LAYTON PHYSICAL THERAPY
APPOINTMENT CANCELLATION POLICY

Dear _____,

To receive maximum benefit from your prescribed therapy program, it is very important to attend all of your scheduled appointments. Frequently cancelling appointments will directly impact your progression as well as prohibit other patients from scheduling into your appointment time.

The staff of Layton Physical Therapy is dedicated to your recovery. We highly value our one-on-one treatment time with you and schedule our day to maximize productivity and keep operational costs low. Please understand that we require a 24 hour notice to cancel scheduled appointments. Should you cancel less than 24 hours twice, or no show twice, you will be responsible for a \$25 fee, to be collected at the time of your next visit.

Thank you for your anticipated cooperation!!

Patients Signature

Date